

Yorkton Spring Expo

P.O. Box 908 • Yorkton, Sask. S3N 2X1 • Phone: (306) 783-4800 • Fax: (306) 782-4919
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January, 2010



Dear Spring Expo Exhibitors:

Start planning to attend the 11th Annual Yorkton Spring Expo now! Our 3-day Agriculture, Home, Garden & Lifestyles show will take place **April 9 - 11, 2010** at the Gallagher Centre in Yorkton, SK. and we invite you to be a part of the show! Spring Expo is organized jointly between the Yorkton Lions Club and the Yorkton Exhibition Association.

LAST YEAR WE HAD A SOLD OUT SHOW - BOOK YOUR BOOTH EARLY TO AVOID DISAPPOINTMENT

The Spring Expo Committee will remain with a **"NO ADMISSION CHARGE"** at the gate. To enhance the show and attract new bulk space exhibitors to the event the Spring Expo Committee will continue to offer attractive bulk space rental rates.

'BOOK EARLY AND SAVE!' The Spring Expo Committee will offer a **discount to exhibitors who book and pay in full by March 1, 2010.** Your completed & signed contract and display fees must be received in our office by the March 1st deadline date in order to receive this discount.

Last year's Spring Expo exhibitors will be able to guarantee their 2009 Spring Expo display location until Friday, February 12th, 2010. After that date specific locations will not be guaranteed. Display areas and designs can change from year to year so there may be slight adjustments to your booths location. However, the earlier you book your space the better the opportunity to have a preferred location. In the event that you don't send your fees in on time and there is another paid exhibitor waiting that sells products similar to yours the paid exhibitor will be given that space and you will be placed on the waiting list. The Spring Expo Committee has the right to accept or reject any application. ***Remember to book early for the opportunity to have a preferred location.***

Show Dates/Times:
Friday, April 9 - 1:00 pm to 9:00 pm
Saturday, April 10 - 11:00 am to 9:00 pm
Sunday, April 11 - 11:00 am - 4:00 pm

Exhibit Rental Fees:	Fee with Early Discount (Includes GST)	Fees after March 1, 2010 (Includes GST)
10' x 10' Space	\$400.00	\$450.00
10' x 10' Corner Space	\$500.00	\$550.00
Additional 10' x 10' Space	\$325.00	\$375.00
Outdoor Space (per item)	\$200.00	\$225.00

Bulk Space Rental Fees:
Bulk Space (min. 800 sq/ft) \$1.30 sq/ft + GST \$1.50 sq/ft + GST

Move In: Thursday, April 8 - 1:00 pm - 9:00 pm OR Friday, April 9 - 8:00 am - 12:00 noon

Note: All exhibitors have to be in place and set up by 1:00 pm - Friday - April 9th.

Move Out: Sunday, April 10 - 4:00 pm - 9:00 pm - All displays must be out Sunday night. Exhibitors cannot start to dismantle displays until 4:00 pm. Any exhibitor moving out early may not be allowed back in future shows.

Security will be provided overnight, from:
Thursday, April 8 - 9:00 pm to Friday, April 9 - 1:00 pm
Friday, April 9 - 9:00 pm to Saturday, April 10 - 11:00 am
Saturday, April 10 - 9:00 pm to Sunday, April 11 - 11:00 am

Forklift: Will be available with **PRIOR BOOKING** (must be noted on contract) at a cost of \$50/hour (minimum charge of \$15.00).

Drapery & Exhibit Aids: Each indoor space is equipped with one 8' table (no coverings), two chairs, one 110 volt hook-up (shared outlets), an 8' back drape, and a 3' side drape. Exhibitors are responsible for supplying their own extension cord(s) – up to 30' may be required. Exhibitors' Displays MUST NOT EXCEED these dimensions on sides adjacent to other exhibitors - NO EXCEPTIONS! Exhibitors' displays must not block or hide neighboring exhibitors.

Table Skirting can be booked through the **Yorkton Exhibition Association – (306) 783-4800.**

Exhibitor Information Packages may be picked up at the Administration Office in the Gallagher Centre upon your arrival, prior to set-up. Exhibitors are responsible for their own booths during show hours.

Refund Policy: Cancellations received more than 14 days prior to April 9 - 50% refund.
No Shows and Cancellations received less than 13 days prior to April 9 - No Refund.

LIABILITY: Notwithstanding anything to the contrary herein contained, it is understood that each exhibitor waives all claims against the Yorkton Lions Club or the Yorkton Exhibition Association and/or any of its members, officials, or agents thereof, for any and all injury, loss, damage which he/she, his/her employees, helpers, and/or property may sustain by the said Association by reason of any claims made by any of his/her helpers or assistants introduced to, or engaged, and shall be at the sole risk and responsibility of such exhibitors.

Remember, return your completed contracts via mail by March 1, 2010. If you have any questions, please feel free to call the Administration Office - (306) 783-4800. We are looking forward to working with you at another successful event.

Sincerely,

Shaun Morin
General Manager
Yorkton Exhibition Association



2010 SPRING EXPO – APRIL 9, 10, 11, 2010 - Display Rental Agreement

Box 908, Yorkton, SK, S3N 2X1

Ph: (306) 783-4800 Fax: (306) 782-4919



IMPORTANT: Please be specific regarding product lines, name brands, and ALL requirements. All food sample products must be approved by the Display Committee. Specialized Concessionaires and Exhibitors must comply with all health and provincial regulations. Food vendors outside of Saskatchewan must contact the local health inspector regarding inter-provincial regulations.

This Agreement is between YORKTON SPRING EXPO and

COMPANY: _____

ADDRESS: _____

CITY/PROV: _____ POSTAL CODE: _____

TELEPHONE: _____ FAX: _____

E-MAIL: _____

DISPLAY PRODUCT(S): _____

I am requesting:	Fee with Early Discount (Includes GST)	Fees after March 1, 2010 (Includes GST)
<input type="checkbox"/> 10' x 10' Space	\$400.00	\$450.00
<input type="checkbox"/> 10' x 10' Corner Space	\$500.00	\$550.00
<input type="checkbox"/> Additional 10' x 10' Space	\$325.00	\$375.00
<input type="checkbox"/> Outdoor Space (per item)	\$200.00	\$225.00
_____ (# of items)		
<input type="checkbox"/> Bulk Space Rental	\$1.30 sq/ft + GST	\$1.50 sq/ft + GST
_____ (sq. ft. required)		

- I require additional electrical: 110V - \$50.00 + \$2.50 GST = \$52.50 or 220V - \$150.00 + \$7.50 GST = \$157.50
- I need to book the Fork Lift - \$50/hour (minimum \$15) (please specify time). _____

Booth Display Fee \$ _____
 Additional Costs (if any) \$ _____
 GST \$ _____
TOTAL \$ _____

- I have enclosed a cheque in the amount of \$ _____ made payable to "Yorkton Spring Expo".
- I wish to pay by MasterCard or Visa:
 Credit Card #: _____ Expiry Date: _____
 Card Holder Name: _____ (Please print)
 Signature: _____

I understand that this contract **DOES NOT** cover the privilege of exclusivity at the 2010 Spring Expo. I have read, understand, and agree to abide by the rules, regulations, and conditions governing space rental which is attached hereto and form part of this Agreement for the period of April 9 - 11, 2010 inclusive

Exhibitor's Printed Name _____ Exhibitor's Signature _____ Date _____

FOR OFFICE USE ONLY:	Building: _____	Display Space #: _____
Date Received: _____	Receipt #: _____	Amount Received: _____
Spring Expo Rep Initials: _____		GST #: R129436333

Please contact the Yorkton Exhibition Association to PRE-BOOK TABLE SKIRTING – (306) 783-4800