



July, 2011



Dear Exhibitor:

Our 23<sup>rd</sup> Annual agricultural showcase – The Grain Millers Harvest Showdown - will be here before we know it – Wednesday, November 2 to Saturday, November 5, inclusive.

The following is our display information. The exhibit hours for Wednesday, November 2<sup>nd</sup> are 4:00 pm to 7:30 pm and Thursday, Nov. 3<sup>rd</sup> to Saturday, November 5<sup>th</sup> are 1:00 p.m. to 7:30 p.m. We have tremendous space this year for your exhibits - from 10' x 10' spots to great bulk space areas; we encourage you to submit your completed entry as soon as possible - we assign spaces on a first paid first served basis.

#### IMPORTANT!

1. Please return your completed contract, with full payment, as early as possible as booths are assigned on a first serve basis. **Last year's Harvest Showdown exhibitors will be able to reserve their 2010 Harvest Showdown display location until Friday, September 16<sup>th</sup>, 2011.** After that date specific locations will not be guaranteed.
2. We will try to accommodate all exhibitors. We DO NOT GUARANTEE specific booth locations. If you require a map of the facility call 1-866-783-4800 (toll free #) and we will send one out to you as soon as we have them available.
3. The Yorkton Exhibition Assoc. reserves the right to reject or accept all exhibitor applications.
4. Each 10 x 10 booth includes 1 - 110v 15 amp outlet, full back & half side draperies, 1 - 8' table, 2 chairs. If you require additional or different sized tables, etc., you are responsible for making those arrangements on your own. Exhibitors are responsible for supplying their own extension cord(s) - (30' maximum).
5. Additional power MUST BE REQUESTED and paid for on your contract.
6. Large display items requiring a forklift, vehicles, farm equipment, and trailers must be placed in assigned location by 6:00 pm Tuesday, November 1<sup>st</sup>.

#### INDOOR FEES - (display space sold in multiples of 10' only):

10' x 10' Booth	\$350.00+ \$17.50 GST = \$367.50
10' x 10' Corner Booth	\$400.00 + \$20.00 GST = \$420.00
10' x 10' Concession (food) Booth	\$425.00 + \$21.25 GST = \$446.25
Additional Adjoining 10' x 10'	\$275.00 + \$13.75 GST = \$288.75
Bulk space is available at \$1.50 /sq. foot + GST (minimum of 800 sq. feet required)	

Additional 110V power (1 outlet)	\$ 50.00 + \$ 2.50 GST = \$ 52.50/outlet
220V power	\$150.00 + \$ 7.50 GST = \$157.50/outlet

Specialized power requirements will be considered and billed at our cost to you.

**OUTDOOR FEES:** Per Item \$ 50.00 + \$ 2.50 GST = \$ 52.50 per item  
(some space restrictions are in effect - contact us)

**FORKLIFT FEES:** If you require forklift services you must pre-book it – fees are \$50 per hour  
(1 hour minimum) and must be paid in advance.

**MOVE IN:** Tuesday, November 1, 2011 1:00 p.m. to 9:00 p.m.  
Wednesday, November 2, 2011 8:00 a.m. to 3:00 p.m.

Exhibitors with larger equipment must make special move-in arrangements.

**MOVE OUT:** Saturday, November 5, 2011 7:30 p.m. (No Security Saturday night)  
All exhibitors must be moved out in total by 12:00 noon on Sunday November 6.

**EARLY MOVE OUT PENALTY:** Exhibitors who dismantle their booth or move out prior to the assigned move out time of 7:30 pm on Saturday, November 5<sup>th</sup>, will not be invited back to the Grain Millers Harvest Showdown for the 2012 Show.

<b>SHOW DATES/HOURS:</b>	Wednesday, November 2	4:00 p.m. to 7:30 p.m.
	Thursday, November 3	1:00 p.m. to 7:30 p.m.
	Friday, November 4	1:00 p.m. to 7:30 p.m.
	Saturday, November 5	1:00 p.m. to 7:30 p.m.

**SECURITY** will be provided: Tues., November 1, 9:00 p.m. to Wed., November 2, 4:00 p.m.  
 Wed., November 2, 7:30 p.m. to Thur., November 3, 1:00 p.m.  
 Thur., November 3, 7:30 p.m. to Fri., November 4, 1:00 p.m.  
 Fri., November 4, 7:30 p.m. to Sat., November 5, 1:00 p.m.  
 - Exhibitors are responsible for own booth during show hours.

**EXHIBIT AIDS:** Carpet, lighting, additional tables, table skirts and chairs, etc., are the responsibility of each Exhibitor – additional tables, chairs, and skirting are available through the Yorkton Exhibition Association office – all other supplies must be provided by the exhibitor.

**Please Note: A limited supply of table skirting is available – please ensure you pre-book in advance.**

**EXHIBITOR KITS** must be picked up at the Exhibition Administration Office in the Gallagher Centre upon your arrival for set-up. Each kit contains show information.

**REFUND POLICY:** Cancellation received prior to 4:30 pm Friday, October 14, 2011 - 50% refund. No refunds will be made on cancellations after Friday, October 14, at 4:30 p.m. or on "no shows".

**LIABILITY:** Notwithstanding anything to the contrary herein contained, it is understood that each exhibitor waives all claims against the Yorkton Exhibition Association and/or any of its members, officials, or agents thereof, for any and all injury, loss, damage which he/she, his/her employees, helpers, and/or property may sustain by the said Association by reason of any claims made by any of his/her helpers or assistants introduced to, or engaged, and shall be at the sole risk and responsibility of such exhibitors.

**FULL FEES ARE REQUIRED UPON BOOKING:** All contracts must be accompanied with full payment (no exceptions). If we do not receive your payment with your application and another exhibitor with similar products apply – that exhibitor will get that space.

If you have any questions, please do not hesitate to contact us at (306) 783-4800.

Sincerely,

Shaun Morin  
 General Manager  
 Yorkton Exhibition Association



**2011 GRAIN MILLER'S HARVEST SHOWDOWN  
NOVEMBER 2, 3, 4, 5, 2011  
Display Rental Agreement**



GRAIN MILLERS

**IMPORTANT:** Please be specific regarding product lines, name brands, and ALL requirements. Concessionaires must send a complete list of products to be sold. PEPSI has exclusive product rights in all buildings in the complex. All food sample products must be approved by the Display Committee. Concessionaires and Exhibitors must comply with all health regulations.

**This Agreement is between  
THE YORKTON EXHIBITION ASSOCIATION  
Box 908, Yorkton, SK S3N 2X1  
Ph: (306) 783-4800 Fax: (306) 782-4919  
and**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/PROV: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ Email \_\_\_\_\_

PRODUCT TYPE/SERVICE FOR DISPLAY OR SALE: \_\_\_\_\_

- I am requesting:
- Basic 10' x 10' display space \$350.00 + \$17.50 GST = \$367.50
  - Corner 10' x 10' display space \$400.00 + \$20.00 GST = \$420.00
  - Concession 10' x 10' display space \$425.00 + \$21.25 GST = \$446.25
  - Additional adjoining 10' x 10' \$275.00 + \$13.75 GST = \$288.75
  - Outdoor Display \$ 50.00 + \$ 2.50 GST per item.
  - Bulk Space \_\_\_\_\_ sq. ft. x \$1.50 / sq. ft. + GST (minimum of 800 sq. ft.)

- Additional Electrical:
- 110V \$ 50.00 + \$2.50 GST = \$52.50
  - 220V \$150.00 + \$7.50 GST = \$157.50

Forklift required \$50 x \_\_\_ hrs \$ \_\_\_\_\_

Total Booth Display Cost \$ \_\_\_\_\_

Total Electrical \$ \_\_\_\_\_

Total GST \$ \_\_\_\_\_

**GRAND TOTAL \$ \_\_\_\_\_**

- Cheque enclosed, payable to Yorkton Exhibition Assoc.       I am paying by Credit Card (MasterCard or Visa only)

Credit Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

I understand that payment must accompany this contract and that this contract covers the privilege, but not the exclusive privilege unless so granted, of my operation at Grain Millers Harvest Showdown, subject to the rules, regulations, and conditions governing space rental which I/we acknowledge, and are attached hereto and form part of this Agreement.

\_\_\_\_\_  
Exhibitor's Printed Name

\_\_\_\_\_  
Exhibitor's Signature

\_\_\_\_\_  
Date

<b>FOR OFFICE USE ONLY:</b>		Date Received: _____
Amount Received: _____		Amount Owning: _____
YEA Rep Initials: _____	Receipt #: _____	YEA GST #: R129436333